

9/28/62
ORID

U. S. ARMY ORDNANCE DISTRICT, ST. LOUIS

4300 GOODFELLOW BOULEVARD

ST. LOUIS 20, MISSOURI

HISTORICAL SUMMARY


1 January - 30 June 1962

This history completed 28 September 1962

PREPARED BY

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Commanding



2025345

Site St Louis Ordnance Plant

ID MO82100224645

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PREFACE

This Historical Summary covering the period 1 January - 30 June 1962 has been prepared along functional or programming, as distinguished from organizational lines. That is, all significant activities of and events within the district have been deemed includable within one of three major categories of (1) Contract Execution and Administration, (2) Industrial Mobilization, or (3) Support Activities. It is believed that this format presents a clearer picture of the district operations during the period covered by the Historical Summary than a report along organizational lines.

MISSION OF THE U. S. ARMY ORDNANCE DISTRICT, ST. LOUIS

1. The mission of the U S Army Ordnance District, St Louis, is stated in ORDM 4-3, dated 15 January 1961, and Changes thereto, and is summarized in the following paragraphs for reference purposes.

2. The U. S. Army Ordnance District, St Louis has been designated by Department of the Army directives as a Class II activity. The geographical boundaries of this District are established in ORDM 4-3, January 1961, and Changes thereto

3. The U S. Army Ordnance District, St Louis is under the command and jurisdiction of the Chief of Ordnance. The responsibility for direction and control of all Ordnance District operations is assigned to the Chief, Industrial Division, Office, Chief of Ordnance.

4. The U. S. Army Ordnance District, St. Louis is assigned responsibility and delegated authority to perform the following functions in accordance with the stated policies and directives of the Chief of Ordnance.

a. Prepare and implement industrial mobilization plans essential to the procurement of material with particular emphasis on

- (1) Determining generally, without unduly disturbing industry, the production capabilities and material resources of the District.
- (2) Maintaining up-to-date information concerning the important industrial trends of the District as such trends may affect current or potential production of Ordnance procurement items

b. As assigned by the commands and arsenals

- (1) Obtain proposals, negotiate and administer contracts assigned, and administer transferred contracts for
 - (a) The procurement of material
 - (b) Ordnance research and development projects.
 - (c) Facilities.
- (2) Furnish current data relative to the capabilities of a potential supplier

c Perform functions similar to subparagraph (2) above, for the Chief of Ordnance, and for other Ordnance installations, if required.

- d. Furnish inspection services for mission arsenals, commands, other districts, other Ordnance installations, and in special cases, for other Services of the Department of Defense.
- e. Inspect and accept material procured by the District
- f. Process vouchers for payment for material inspected and accepted.
- g. Train civilian and military personnel assigned to the District or as may be directed by the Chief of Ordnance
- h. Exercise jurisdiction over Government-owned contractor-operated plants as assigned by the Chief of Ordnance
- 1. In addition, the mission is to
 - (1) Cooperate with Headquarters, Fifth Army, in rendering assistance to and furnishing facilities for its Ordnance Reserve Officer training responsibilities.
 - (2) Develop plans for the organization and operation of the District, both for peace time and emergency periods.

SUBORDINATE INSTALLATIONS AND ACTIVITIES

U. S. ARMY ORDNANCE GUN PLANT, DICKSON

1. Effective 7 January 1951, the U. S. Army Ordnance Gun Plant, Dickson was redesignated a separate Class II Industrial Installation and returned to active status per General Order 13, Department of Army, dated 28 February 1951. Command responsibility for the U. S. Army Ordnance District, St. Louis per Ordnance Corps Order No 14-55, dated 1 June 1955, effective 1 July 1955.

2. The current mission of the U. S. Army Ordnance Gun Plant, Dickson is standby. All equipment and machinery has been processed for dehumidified storage.

3. The mobilization assignment of the U. S. Army Ordnance Gun Plant, Dickson is as follows.

- a. Production of 40mm M2, 90mm T139 and 105mm T96E1 Gun Tube Castings
- b. Production of 155mm T80, 8" Howitzer T89, 155mm M2A1 Gun.

ST. LOUIS ORDNANCE STEEL FOUNDRY

1 Effective 1 March 1955, the Government-owned facility formerly known as the Scullin Steel Company, St Louis, Missouri, was redesignated the St. Louis Ordnance Steel Foundry, St Louis, Missouri, and established as a Class II Industrial Installation under the jurisdiction of the Chief of Ordnance, (Department of Army General Order 24, dated 25 March 1955) Command responsibility for the St Louis Ordnance Steel Foundry was assigned to the U S Army Ordnance District, St. Louis, per Ordnance Corps Order 14-55, dated 1 June 1955, effective 1 July 1955.

2. The current mission of the St. Louis Ordnance Steel Foundry is standby. All equipment and machinery has been processed for extended storage in place. In addition, available space at the site is being utilized for storage of District equipment.

3. The mobilization assignment of the St Louis Ordnance Steel Foundry is the production of components of the M60 Main Battle Tank, for 105mm Gun.

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CHAPTER I
CONTRACT EXECUTION AND ADMINISTRATION

PART 1

STATISTICAL INFORMATION

a. Contracts Under Administration

The following figures illustrate the number of contracts and their face value under administration, as of the end of the periods indicated (Value in \$1,000)

<u>No. of Contracts Under Administration</u>	<u>Month and Year</u>	<u>Face Value</u>
741	31 December 1959	115,899
726	30 June 1960	136,021
625	31 December 1960	145,504
697	30 June 1961	159,604
1,061	31 December 1961	155,355
965	30 June 1962	177,726

b Allocations

The chart which follows, Figure 1, Page 3, "Allocations Received," affords a statistical comparison between the report period (Column 6) and the corresponding period of the previous year, January - June 1961 (Column 4) as follows

Production Allocations, Line 2, reflects a 94% numerical increase, 142 vs 73, and a 79 5% monetary increase, \$18,565 vs \$10,341.

Small Purchases, Line 3, reflects 22% numerical increase, 1,009 vs 827, and a 37 5% monetary increase, \$451 vs \$328.

Research and Development Allocations, Line 4, reflects a 28% numerical increase, 32 vs 25, and a 1 5% monetary decrease, \$1,488 vs \$1,511

Total Allocations, Line 5, reflects a 27 8% numerical increase, 1,183 vs 925, and a 68.3% monetary increase, \$20,504 vs \$12,180

The overall allocation workload and dollar value increased very sharply

Allocations Received
(Value In \$1,000)

Line	Col. 1		Col 2		Col 3		Col. 4		Col 5		Col 6	
1	Jul-Dec 59		Jan-Jun 60		Jul-Dec 60		Jan-Jun 61		Jul-Dec 61		Jan-Jun 62	
	No	Dollar	No	Dollar	No	Dollar	No	Dollar	No.	Dollar	No	Dollar
Production												
2	59	6,613	90	24,851	50	12,377	73	10,341	68	8,767	142	18,565
Small Purchases												
3	721	260	1,235	460	871	311	827	328	1,868	770	1,009	451
Research & Development												
4	26	2,527	48	3,280	15	583	25	1,511	24	763	32	1,488
Total												
5	806	9,400	1,373	28,591	926	13,271	925	12,180	1,960	10,300	1,183	20,504

Figure 1

c. Nationwide Requests for Proposals

During the reporting period, seventy-five (75) request for proposals were received from the arsenals and commands. Three hundred four (304) proposals were solicited from contractors. During this same period, nine (9) contracts were entered into based upon the proposals which had been approved for award by the cognizant command or arsenal.

d. Invitations for Bid

The chart which follows, Figure 2, Page 6, "Invitations for Bid," affords a statistical comparison between the report period (Column 6) and the corresponding period of the previous year, January - June 1961 (Column 4) as follows

IFBs received reflect a numerical increase of 44%

IFBs received applicable to district contracts reflect a decrease of 40%.

IFBs sent out by the district reflect a decrease of 45%.

Number of bids received from district solicitations reflect an increase of 70%

Number of bids solicited direct by Arsenals reflect an increase of 56%

Number of contracts received from IFBs increased by 95%

Although the number of IFBs distributed by the District decreased from 3,989 to 2,176, the number of bids received from District solicitation increased from 705 to 1,201, with a resultant increase of contracts received from 93 to 181. These increases were achieved by a thorough screening of Wheeldex potential and facility brochure files, which greatly increased the quality of potential sources

Invitations For Bid

	Col. 1	Col. 2	Col. 3	Col. 4	Col. 5	Col. 6
	Jul-Dec 59	Jan-Jun 60	Jul-Dec 60	Jan-Jun 61	Jul-Dec 61	Jan-Jun 62
IFBs Received	1,852	2,534	1,674	2,149	2,836	3,100
IFBs Applicable to District Contractors	954	955	690	1,040	1,266	626
IFBs Sent Out By District	3,337	2,845	3,315	3,989	5,904	2,176
Number of Bids Received From District Solicitation	775	1,025	857	705	697	1,201
Number of Contractors' Bids Solicited Direct By Arsenal	805	999	1,411	2,013	2,974	3,150
Contracts Received	142	143	76	93	106	181

Figure 2

e Pre-Award Surveys

	Col 1	Col 2	Col 3	Col 4	Col. 5	Col. 6
	Jul-Dec 59	Jan-Jun 60	Jul-Dec 60	Jan-Jun 61	Jul-Dec 61	Jan-Jun 62
No of Requests	227	275	155	268	204	321
Monetary Value (\$1,000s)	24,288	48,963	12,179	35,842	37,079	59,616

This chart indicates a large increase in workload for the reporting period (Column 6) against the corresponding period of the previous year (Column 4), that is, 321 Pre-Award Surveys against 268--an increase of 19.7%.

Figure 3

f Inspection Requisitions

During the reporting period, the District Inspection Division handled inspection requisitions pursuant to ASPR-XIV, having an aggregate value of \$17,164,000 of delivered items and covering three hundred eighty-two (382) individual requisitions. These figures represent an increase of \$782,000 over the last reporting period with a reduction of thirty-two (32) requisitions over the same period

No unusual problems were encountered by the District in the discharge of the inspection function

g. Delinquencies

During the reporting period, the delinquency rate, which stood at 4.6% in January 1962, varied between a high of 6.8% for March 1962 and the low of 3.8% in June 1962 for an overall average of 5.3%. A concerted point of effort during this period was to reduce delinquencies below 5%. The 3.8% rate attained in June 1962 is a result of the attention focused on delinquencies.

h Transportation Activities

The following are representative of instances in which the District Transportation Officer took appropriate action to effect a substantial saving to the Government in connection with shipments made under contracts administered by this District

Case A

A shipment of 700,000 lbs of pig lead was scheduled for shipment from Brownsville, Texas for export DTMS furnished Beaumont, Texas as the Port of Export with no definite sailing date from that Port This pig lead was loaded in Mexican cars which must then be transferred to U S box car, if the destination were Beaumont, Texas, at 80¢ per ton or \$280 00 This District requested DTMS to consider the Brownsville Port for the loading even though a vessel was not immediately available

As a result of this request, DTMS changed the Port of Export to Brownsville, Texas. The switching charge for 8 carloads @ \$15.92 per car was only \$127 36 whereas the transportation cost to Beaumont, Texas would have been \$2,925.92 plus \$280 00 to transfer the lead to U S. cars or a total of \$3,205 92 Thus a saving of \$3,078.56 was effected.

Case B

Routing and rate originally requested from DTMS on DR-XX-11521-A3 - \$1.64 cwt-24,000(r) - C1 Ref WTA-1000 This routing covered shipment of 24,500 lbs. of machinery and parts from Coffeyville, Kansas to Chicago, Illinois. The rate was based on

loading machinery on two 40' cars, which amounted to \$393 60 on each car. The machinery was shipped on Commercial B/L to be converted to Government bill of lading at destination. Contractor ordered one 60' car or two 40' cars. The ATSF railroad furnished two 50' cars for the convenience of carrier, however, they billed on minimum weight of 41,280 instead of 24,000, the minimum which applied on 40' cars. Billing on 41,280 amounted to \$676 99 per car instead of \$393.60.

Request for corrected freight bill was forwarded to ATSF RR. The railroad forwarded corrected freight bills which resulted in a savings of \$283 39 on each car or a total freight savings of \$566 78.

Case C

One (1) truckload 30,000 lbs and two (2) carloads, 176,850 lbs. of Forgings, NOIBN, Steel, were scheduled to move from Kingsmill, Texas to Watervliet Arsenal, New York on 17 and 18 April 1962, respectively. The T/L rate is \$2 94 on 23,000 minimum or \$883 76. The C/L rate is \$1 70 on 100,000 lbs minimum. These shipments were combined by the District T&TM Branch into two carloads.

Two carload shipments were made at a total cost of \$3,517.48. Had the one (1) truckload and two (2) carload shipments been made, it would have cost \$3,890 21. Therefore, a savings of \$372 73 was effected.

Case D

Sundry consolidation of shipments into carload or truckload quantities resulted in savings of \$770 29.

1 Indefinite Delivery Contracts

The district continues to administer three (3) Indefinite Delivery type contracts under which the district, as well as other Government using agencies from time to time place orders for certain off-the-shelf items which the contractors have agreed to furnish in such quantities as the Government may desire

Two (2) of the contracts are for standard automotive repair parts and are available for use by any Government agency wishing to procure items from the catalog listing under the contract. The third is for use of Army Missile Command through the St. Louis Ordnance District for the supply of spare parts for the Corporal Missile System. The latter contract is strictly for ordering "Blue Streak" and "Emergency" requirements for the Corporal Missile Erector

During the reporting period, the district placed 117 procurement actions on a "Blue Streak" or "Emergency" basis having a total dollar value of \$74,500.60 under the Missile contract. This compares with 111 orders involving \$142,440.21 during the immediately preceding six (6) months period. The two (2) contracts for the standard automotive parts in operation with the various Government agencies had orders placed against the contracts with a total dollar value of \$49,988.53 for the current six (6) months period. This compares to \$42,328.62 value placed against the two (2) contracts during the preceding six (6) months

PART 2

SIGNIFICANT EVENTS AND ACTIVITIES

a. Armed Forces Week

The District made a significant contribution to Armed Forces Week, 14-19 May 1962, in obtaining the Redstone Ballistic Missile from the U S Army Ordnance Missile Command and the M14 Rifle, M60 Machine Gun and the M79 Grenade Launcher from the U. S Army Ordnance Weapons Command. These weapons were on display throughout the week with military and civilian representatives of the District in attendance at all times. The Redstone Ballistic Missile was in the Armed Forces Day Parade on 19 May 1962. Excellent television and newspaper coverage was obtained on the Redstone

b Financial Services

A total of seven hundred ninety-three (793) price analyses were performed during the period 1 January - 30 June 1962. This is a slight increase from the seven hundred eighty-seven (787) analyses completed during the prior reporting period. Also, during this period, the Financial Services Branch accomplished five hundred sixty-four (564) units of financial analyses. This is a 44% increase from the three hundred ninety-one (391) units of financial analyses completed during the prior reporting period.

During this period, the District had eleven (11) contracts financed by Progress Payments, and one (1) contract financed by Advanced Payments.

c Repricing

During the reporting period, the District entered into one (1) contract containing price redetermination provisions with a face value of \$2,956,562

At the close of this period, the District had on its books nine (9) price redetermination contracts, with a face value of \$17,182,653, on five (5) of which the redetermination point had not been reached

d Terminations

During this reporting period, one (1) contract involving a cancelled value of \$1,259.00 was terminated for default.

One (1) convenience termination was settled during this period representing a cancelled value of \$125,435 00

Two (2) convenience terminations totaling \$947,658 and one (1) default termination at \$1,259 were pending at the close of the period

e Claims and Appeals

The previous report had mentioned the appeals filed by Spencer-Safford Loadcraft, Inc. Under date of 28 February 1962, the Armed Services Board of Contract Appeals rendered a decision in which it denied the contractor's claim under Contract Nr DA-23-072-ORD-1341. In Contract Nr DA-20-113-ORD-23693, the Contracting Officer's Determination and Findings in the amount of \$111,655.64 was sustained.

The previous reporting period also covered a request from Douglas Aircraft Corporation concerning a determination of allowability of general research costs. The contractor filed formal appeal in this matter and the notice of appeal was forwarded to the Armed Services Board of Contract Appeals. However, the contractor during the period now in question has withdrawn his appeal and the matter is considered closed.

In connection with Contract Nr DA-23-072-ORD-1445 entered into with Jackes-Evans Manufacturing Company, the contractor has appealed a Determination and Findings by the Contracting Officer. Such Determination and Findings concerned the final contract price to be determined pursuant to the redetermination provisions of the contract. The contractor's notice of appeal has been forwarded to the Armed Services Board of Contract Appeals and the district in the near future will submit the comprehensive report required by the Army Procurement Procedures.

During this period, the Government brought claim against the Hamilton Trailer Company, Inc., under Contract Nr. DA-20-113-ORD-24151 for the cost of cleaning and repainting trailers which had rusted while in storage. The Government and the contractor had entered into

a stipulation disposing of the claim and fixing the contractor's liability at \$1,900.30 This stipulation was adopted by the Armed Services Board of Contract Appeals Action has been taken to arrange for withholding of this amount plus interest from contracts currently in effect between the contractor and the Government.

The contractor, Crane Carrier Corporation, under Contract Nr. DA-23-072-ORD-1657 has appealed from a Determination and Findings of the Contracting Officer Such Determination and Findings reduced the contract price by \$34,526.67 as a result of changes made in the contractor's Make or Buy Program. This district has submitted a comprehensive report and the matter is currently pending in the Armed Services Board of Contract Appeals.

f Rental of Government-Owned Machine Tools

Cameron Iron Works, Inc , Contract DA-23-072-ORD-32.

The rental plan for use of Government-furnished equipment as effected by Supplemental Agreement No 12 resulted in receipt of rental payments totaling \$275,616.20 for this reporting period, as against the sum of \$237,810.13 for the last prior semi-annual period.

g. Qualitative Development Requirements Information

Since the inception of this program, the district has contacted two hundred seventy-five (275) industrial firms and educational institutions of whom one hundred five (105) expressed interest in the program.

The 1961 U. S. Army Research & Development Problem Guide setting out the projects in which the Ordnance Corps has expressed interest has been distributed to twenty-four (24) firms during the report period. This program is continually encouraged.

h. Unsolicited Proposals

Science and Industry have been encouraged by the District to submit ideas that might be useful to the Army Ordnance Corps. These ideas, in the form of unsolicited proposals, are voluntarily submitted in the spirit of the Ordnance Corps concept of the Science, Industry, Ordnance team.

During the first six (6) months of calendar year 1962, the District received thirty (30) unsolicited proposals, of which sixteen (16) have become definitive contracts and eight (8) others are currently under active consideration by the Commands and Arsenal. In addition, thirty-three (33) unsolicited proposals were carried over as active from 1961. Of these, five (5) have become definitive contracts and nine (9) are currently under consideration. The above figures indicate a relatively high percentage of unsolicited proposals result in Government contracts.

The unsolicited proposal phase of the District operation is exclusive of the Qualitative Development Requirements Information Program, although on occasion a firm may be stimulated to make an unsolicited proposal by this Program.

4 Business Planning Board and Business Planning Panel

The completion of the second half of FY 1962 witnessed the completion of the first year of operation of the Business Planning Board and the Business Planning Panel. The Standing Operating Procedure has been rewritten, the Forecast of Anticipated Business has become a monthly report and items that were turned up by the planning system are now contracts being administered by the District.

As a result of planning, the Facilities and Resources Branch has been able to strengthen the Bidder's Lists at the Commands and Arsenal, even before the procurement was released and save the District and suppliers time and expense in handling proposed procurements.

J Mechanized Operations

At the direction of the Chief of Ordnance, a study concerning the feasibility of mechanized operations was performed

As a result of the study and with the approval of OCO, this District will implement mechanized operations in Fiscal Year 1963.

k. Milstrip

MILSTRIP was implemented 1 July 1962. While this system was originally intended as a supply system, the Ordnance Corps has adopted its principles for procurement functions as well.

The St. Louis Ordnance District assisted the Chief of Ordnance in formulating plans for nationwide implementation of MILSTRIP procedures.

1 Bidder's List

A new system of soliciting bidders in order to establish a program for timely and efficient handling of IFBs was implemented. The major points of the new system are

- 1 Increased emphasis on pre-development of effective bidder's lists forwarded to Commands and/or Arsenals prior to issuance of a procurement
- 2 More selective distribution of procurement packages
3. Increased emphasis on technical back up and past abstract bidding information.

Results obtained during the period 1 Jan - 30 Jun 1962 include

- 1 Number of contracts awarded for IFBs solicited - 181, an increase of 100%.
- 2 Average number of bids received per IFB distributed - 1.9, an increase of 100%.

m. Dissemination of Information

The General Assembly has been utilized by the Commanding Officer during the reporting period for dissemination of all pertinent information as it is received on the following subjects

- a. Reorganization of the Army.
- b. Non-Discrimination in Employment.
- c. Executive Order 10988 (Management-Employee Relations).
- d. Quarterly Analysis and Review of District Activities.

n. District Inspections

The District was inspected during the reporting period as follows

a Special Inspection of Procurement Administration by DCSLOG, 12 March - 6 April 1962. The District received a rating of Excellent.

b. The Army Audit Agency Internal Audit began 7 May 1962 and continuing at the close of the reporting period 30 June 1962.

INDUSTRIAL MOBILIZATION PLANNING

CHAPTER II

PART 1

INDUSTRIAL READINESS PLANNING ACTIVITIES

At the end of the reporting period, the District was ASPPO at ninety-six (96) plants and CPPO at twenty-seven (27) plants. Two hundred twenty-one (221) Line Items were included in planning

The program of continuity of essential operations was continued. This required the constant upgrading of listings of all plant locations by coordinates and grids and duplication of pertinent records on drawings, specifications, letter order contracts, subcontractor planning, lead time schedules, plant loading charts, and shipping instructions for production equipment in Government storage and needed for "M" Day.

The program of subcontractor planning critical and/or potential bottleneck items was intensified to include all items of U. S. Army Ordnance Ammunition Command, as well as U. S. Army Tank-Automotive Command and other commands

The alternate site records were reviewed and updated

Tentative Production Schedules were revised to meet increased OAC Field Service Requirements at thirty (30) facilities. New allocations were developed and completed at five (5) new facilities to meet open allocations of new items

Other Claimant Agencies requested, renewed or revised planning for a total of twenty-three (23) schedules.

PART 2

LAYAWAY ACTIVITIES

The District has eight (8) layaway contracts,
sixteen (16) active facilities contracts, and
thirteen (13) Base Production Units

PART 3

DICKSON GUN PLANT

Operations of the U S Army Ordnance Gun Plant, Dickson, under Contract DA-30-144-ORD-811 with Hughes Gun Company, are confined entirely to the layaway and maintenance of production equipment, grounds and buildings.

The U S Coast Guard continues to use 6,898 square feet of floor space in Building No 3, and approximately 9 4 acres of land under Permit DA-41-243-ENG-4048 General Services Administration (Defense Material Storage) continues to receive and store manganese for open storage Present Permit DA-41-243-ENG-4200 through Amendment No 2 increases the storage to 22 acres of land The U S Navy continues to use the shore line and docking facilities for submarine research training at Dickson Gun Plant under War Department Permit, dated 4 August 1947, and alterations and additions as outlined under Specification 23336 under Contract NOY-23129. Out grant for a tract of land containing 2.328 acres was given to Harris County, Houston Ship Channel Navigation District to use and occupy for dredging, widening, and deepening the Houston Ship Channel Harris County, Houston Ship Channel Navigation District issued License DA-41-243-ENG-4345 to use and occupy for dredge pipeline purposes a strip of land on the West Border of the reservation

Real Estate utilization inspection was conducted 30 July 1962 by the U. S Engineers District, Fort Worth, Texas, no discrepancies or recommendations were given.

Security Survey conducted 11 June 1962 by Mr. Earl F Shumock,
Birmingham Field Office, CID, to date has not been received in this
office

PART 4

ST. LOUIS ORDNANCE STEEL FOUNDRY

Termination of layaway contract DA-23-072-ORD-1379 is now in process. It will be replaced by lease DA-23-028-ENG-5455. The lessee is Universal Marion Corporation, the company which has mobilization planning responsibility for the St. Louis Ordnance Steel Foundry. This lease is under the supervision of the Corps of Engineers.

Under the lease Universal Marion Corporation has assumed maintenance responsibility for the whole facility not now in the hands of other lessees.

Mobilization planning will continue as a separate non-contractual operation.

PART 5

DISASTER PLANNING

During the reporting period, radiological detection equipment has been furnished by Civil Defense and is now available for District use in the event of an emergency. Geiger counter, dosimeter and other various detecting devices will be maintained by Civil Defense personnel.

The emergency relocation site of this District has been renovated and will now provide for a more efficient operation in the event of an emergency.

Alternate Disaster Control Officer is scheduled to attend a Radiological Defense Course to be presented by the Civil Defense Agency of St. Louis in the near future.

CHAPTER III
SUPPORT ACTIVITIES

PART 1

LEGAL ACTIVITIES

During the report period, the Legal Office processed one hundred and twenty-four (124) contract actions resulting from Board of Award approval and three hundred and sixty-nine (369) resulting from memorandum requests on actions not requiring Board of Award approval. These actions were either in the form of definitive contracts or supplemental agreements to an existing contract. Three hundred and ninety-one (391) Change Orders were approved and issued and one hundred and seventy-two (172) Transferred-In Contracts were reviewed for legality and accepted for administration by the District. The total for the above actions is one thousand and fifty-six (1,056) for the reporting period.

PART 2

CHANGES IN OFFICERS AND KEY CIVILIAN PERSONNEL

During the reporting period, no officers were assigned to duty at the District. Mr. Thomas L. Warrington, Jr. joined the District as Civilian Executive Assistant.

During the reporting period, the following officers were separated from the District:

Major Karl M. Friedberg - Retirement

Major Nevin L. McCartney - PCS to Command and Staff
School Air War College,
Maxwell AFB, Alabama

PART 3

INCENTIVE AWARDS

Thirty-one (31) suggestions were submitted during this reporting period. An estimated first year savings of \$32,618.20 was realized from the adoption of 5 suggestions for which a total of \$750.00 was awarded. Letters of appreciation were awarded to 3 suggesters for adopted suggestions which did not represent an annual savings to the Government of at least \$50.00 or comparable intangible benefits. A letter of appreciation was awarded to a military suggester for an adopted suggestion.

PART 4

SUPERIOR PERFORMANCE AWARDS

Four hundred dollars (\$400 00) was awarded to two (2) employees for Sustained Superior Performance Five (5) employees received Outstanding Performance Ratings One (1) employee received an Honorary Award One hundred and thirty-five (135) employees received recognition in the form of commendatory letters for work performance

PART 5

TRAINING

During the reporting period, training activities have been held in the following areas

a Weekly meetings are conducted by Legal Office Staff to discuss legal problems and interpretation of regulations

b Inspection Division continued its Quality Assurance Training both here at the District and in the various Branch Offices

c The Management Engineering and Control Office presented the MILSTRIP program to the District

d Operations Division began its "Refresher Training Program " The program will consist of approximately twenty-three (23) weekly sessions of one hour each

e The Safety and Security Office presented a "Military Intelligence" lecture

f The Safety and Security Office presented a Traffic Safety Lecture and film, given by an officer of the St Louis County Highway Department

g Selected personnel have attended training programs at Rock Island Arsenal, Ft Lee, Rossford Arsenal, Watertown Arsenal, Frankford Arsenal, OMET, Rock Island, Indianapolis, IBM at St Louis

h. The following courses, in addition to those listed in items a through f were presented at this installation during the reporting period

1. Value Analysis
2. Advanced Supervisory Development
3. Engineering Evaluation
4. Data Bank Operations
5. COR Conference
6. Correspondence Preparation

i. The District Correspondence Supervisory Development Course was supplied to interested personnel during the reporting period.

PART 6

SMALL BUSINESS ACTIVITIES

Small business dollar volume and number of awards continued on a high level during the reporting period. Dollar volume of small business executed and transferred-in accounted for 24.1% of total business, that is, \$8,168,563 out of \$33,865,788. Out of a total of 2,797 procurement actions, small business received 1,939 awards or 7.9%. Both percentages of dollar business and number of awards are well over the Ordnance and national averages.

Active participation by district personnel in Business Opportunity Conferences, sponsored by Chambers of Commerce and Small Business Administration has vitally contributed to the success of the small business program. During the last two quarters of Fiscal Year 1962, district representatives participated in conferences held in Kansas City, Missouri, Texarkana (Red River Arsenal), Abilene and Odessa, Texas, and Mount Carmel, Illinois. A total of one hundred and twenty-three (123) business firms registered at the Ordnance table during the five (5) conferences, three (3) of which were held in small population areas. As a result, thirty-six (36) qualified potential bidders were added to the District Bidder's List.

PART 7

INDUSTRIAL RELATIONS ACTIVITIES

There were no significant labor disturbances in the District area throughout the reporting period. The threatened work stoppage at Olin Mathieson Chemical Corporation, East Alton, Illinois did not materialize and new contracts were signed with each of the unions except for one segment of the Western Employees Trades Council, which has requested de-certification from the National Labor Relations Board

A discrimination in employment complaint against Union Carbide Chemical Corporation, Seadrift, Texas was investigated by the Contracts Compliance Officer on 20-23 March 1962. A further investigation of this complaint was performed on 27-29 May 1962. Decision on this complaint has not been received by this office.

On 29 March 1962, Deputy Employment Officer and the Chief of Personnel attended a meeting called by the Ninth Civil Service Commission on the subject of non-discrimination in employment in Government installations. The meeting was attended by Deputy Employment Officers and Personnel Chiefs of the various local agencies and freely discussed the problem areas in their agencies.

Standard Form 40 "Compliance Report" was distributed to all District contractors subject to the report.

SAFETY AND SECURITY ACTIVITIES

PART 8

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Safety

During the reporting period, there were no disabling injuries in any of the following categories.

- (1) Army Motor Vehicle
- (2) Civilian Employees
- (3) Contractor Employees at Dickson Gun Plant or St. Louis

Ordinance Steel Foundry

- (4) Military Personnel

The District ended Fiscal Year 1962 with an accident free experience in each of the above categories.

First Aid Cases

During the period from 1 January through 30 June 1962, five (5) first aid cases were experienced. There were fifteen (15) first aid cases in FY 62 compared to eleven (11) in FY 61. It is significant in that five (5) of the first aid cases in FY 62 involved "Falls" compared to two (2) "Falls" in FY 61. Emphasis will be made to reduce the number of "Falls" in FY 63.

Safe Driver Awards

Seventeen (17) National Safety Council Safe Driver Awards were presented to District personnel by the Commanding Officer on 3 May 1962. Fourteen (14) of these awards were second year awards.

Safety Award of Honor

On 18 January 1962, Major General William B. Bunker, acting for the Chief of Ordnance, presented the Ordnance Corps Award of Honor

and the National Safety Council Award of Honor to the Commanding Officer. These awards are in recognition of distinguished accomplishments in accident prevention by the establishment of a constructive and resourceful Safety Program in FY 61.

Seat Belt Program

This program was presented to District personnel on 21 February 1962. A film "Safety Through Seat Belts" was shown followed by a demonstration of an approved belt.

General Safety

a. Safety Committees

The Employees Safety Committee and the Central Safety Board held monthly meetings.

b. Fire Evacuation and Air Raid Alerts

Fire evacuations were conducted on 28 March and 26 June 1962. Air Raid alerts conducted on 30 January, 27 February and 24 May 1962.

c. Safety Film and Lecture

In January 1962, a 30 minute safety film "Signal 30" was shown to District employees. Showing of film was followed by a 30 minute talk on traffic safety by an officer of the St. Louis County Police Department.

d. Safety Promotional Material

Material received in the District through normal distribution from higher headquarters was distributed to personnel in the St. Louis area and Branch Offices.

Security Training

A program on Military Intelligence was presented to District personnel on 12, 19, and 23 April 1962. The program consisted of a one-half hour lecture followed by a one-half hour film titled

"The Daily Enemy." Branch Office personnel and District personnel located in the St. Louis area who were unable to attend were

furnished copies of the lecture. In this manner, all District personnel were indoctrinated.

General

Security Promotional Material

Security Posters and literature were distributed to all segments of District and Branch Offices.

Inspections

Security inspections of segments of the District and Branch Offices were conducted and disclosed no major deficiencies.

PART 9

PROGRESS OF QUALITY ASSURANCE PROGRAM

During the period 1 January - 30 June 1962, additional copies of ORDM 4-12 were furnished the District. Although the manual contains most of the contemplated procedures, several important areas are still to be published. Some of these are: Procedures for use on Research and Development or Service Type Contracts, Comparison Procedures for Producers and Inspection Element Results, Reporting of Inspection Results and Acceptance Inspection Equipment Procedures.

Emphasis has been placed on the preparation of Plans for Inspection which cite the ORDM 4-12 Procedures along with the introduction of these procedures to all applicable Plants. A new Master Plan for Inspection was prepared for transient operations to include the procedures of ORDM 4-12. Standard Operating Procedures have been revised to reflect current procedures for use in the Quality Assurance Program.

High input of Quality Assurance Provisions in existing contracts during this period, especially MIL-I-45208, has required emphasis by Supervisory Personnel on field implementation of the provisions, in order to assure compliance by affected contractors.

It is planned that a new Industrial Engineer Trainee be added to the Quality Control and Gage Section of the Technical Service Branch during the next reporting period. Two Industrial Engineers have already been trained and have acquired journeyman status in the St. Louis and Dallas Branch Office, respectively.

PART 10

INTERNAL REVIEW ACTIVITIES

During the six months covered by this report, reviews were completed on Examination of TD Forms W-2 for Accuracy, Post Restaurant Fund, Examination Section of Finance and Accounting Branch, Construction, Modification and Rehabilitation Procedures and Practices, Financial Analysis of Financial Services Branch, Post Restaurant Cash Control Procedures.

PART 11

PROPERTY DISPOSAL

On 1 January 1962, there were 1,765 line items of surplus property on hand. During the period 1 January 1962 through 30 June 1962, 1,718 line items were received and 1,337 line items were disposed of, leaving a total of 2,146 line items on hand as of 30 June 1962.

In accomplishing disposition of the 1,337 line items, there were 42 presentations prepared for review and approval of the Property Disposal Review Board. The presentations were broken down as follows:

- a. Sales - 14
- b. Abandonments - 28

In addition to the above actions, 2 donations were processed.

Twenty (20) sales contracts were consummated.

The chart which follows, Figure 4, Page 48, reflects recapitulation of disposition of property during the period 1 January 1962 through 30 June 1962.

RECAPITULATION OF DISPOSITION OF PROPERTY
On hand 1 January 1962 - \$440,282.44

	Acquisition Cost of Property			PROCEEDS OF SALES
	RECEIVED	WITHDRAWN	ABANDONED DONATED	
January 1962	\$ 46,013.35	\$1,796.00	\$ 980.00	\$ 0
February 1962	88,729.00	6,219.89	34,630.34	\$124,396.00
March 1962	34,116.65	0	0	0
April 1962	218,144.00	0	0	10,656.81
May 1962	102,673.62	0	0	0
June 1962	31,995.71	0	25,650.49	0
			25,860.10	10,473.00
			1,815.13	7,411.00
Totals	\$521,672.33	\$8,015.89	\$88,936.06	120,267.60
			\$883.72	\$273,204.41
				\$10,736.12
				\$273,204.41
				\$10,736.12
				3.92%

On hand 1 July 1962 - \$590,914.69

Figure 4

PART 12

PROPERTY ACTIVITIES

In the area of Single Service Property Administration, five (5) additional Interchange Agreements were consummated during this period. As of 30 June 1962, this office has executed Interchange Agreements which give Single Service Property Administration to the Air Force in thirteen (13) contractors' plants, the Navy in eleven (11) contractors' plants, and to the Signal Corps in one (1) contractor's plant. This office has Single Service Property Administration in four (4) contractors' plants.

The following military property accounts were closed into a new "Consolidated Property Account 5-862" in accordance with ORDM 6-20. The number 5-862 was cancelled by Fifth U. S. Army and the new Requisitioner Code A58580, as prescribed by the new MILSTRIP regulation AR 725-50, assigned to the "Consolidated Property Officer." This now becomes the military property account number.

5-978	Industrial War Reserve
5-1703	Organizational Unserviceable
5-3043	Gage
5-3535	Ordnance Property (Mission)
5-3590	Gage Unserviceable

AR 725-50, Military Standard Requisitioning and Issue Procedure, will be used in requisitioning standard items from depots and National Inventory Control Points for use in the District and for items furnished under contracts. It will also be used for items available at GSA Stores Depots. Property Branch personnel have been given detailed instructions in the application of this regulation, in addition to the general District orientation training.

PART 13

BUDGET, STATISTICS AND ANALYSIS ACTIVITIES

Budget

The budget office was successful in meeting its target of obligating 99.8% of O&M,A operating funds for FY 1962. The actual percent of obligation was 99.83. Undelivered orders as of 30 June 1962 were \$16,967. These funds were obligated to cover the relocation of the gage lab and the obligation will be liquidated during the first quarter of FY 1963.

The average cost per space per day during the last six (6) months of FY 1962 was \$30.81 compared to \$30.69 during the first half of FY 1962. The increase was caused primarily by capital equipment expenditures during the last half.

Incurred cost during the last half of FY 1962 was \$1,340,599.59 as compared to \$1,310,104.90 during the first half of FY 1962, with the same number of paid days in both periods. The increased cost during the last half of FY 1962 is attributable to a higher average strength and capital equipment expenditures.

Review and Analysis

During the report period a technique was developed whereby the standardized district charts are presented at the District quarterly review and analysis by means of 35MM slides. This process eliminates the physical handling of the chart itself and gives greater flexibility to chart presentations.

The requirement to remake all charts for FY 1963 was largely eliminated by the development of a grid overlay. This technique

enables us to re-use all titles and vertical scales and reduces the time required to convert FY 1962 charts to FY 1963 by approximately 65%.

Program Statistics

During the report period, the dollar value of undelivered orders on administered contracts increased from \$29,800,000 to \$37,458,000. New awards totaled \$19,000,000 compared to \$11 300,000 during the first half of FY 1962. Acceptance of end item. and services by the District totaled 42.4 million during the period compared to 38 million for the first half.

PART 14

PUBLIC INFORMATION-COMMUNITY RELATIONS ACTIVITIES

Due to the success of a prior Bid Board Show on television station KSD, a second Bid Board Show was presented on television station KTVI, St. Louis, Missouri, on 6 January 1962. Captain M. T. Gillen, assisted by Lt Gainor Lindsey and Lt Eugene Jaeger, made the fifteen (15) minute presentation for the District being interviewed by Mr Bruce Hayward of KTVI. A Bid Board and appropriate exhibits for the IFBs brought to the attention of the viewers formed the background of the presentation which elicited many inquiries from potential contractors. This program is part of the District effort to keep the community advised of what Ordnance is buying and how businessmen can get on the District Bidder's List.

A brochure was prepared and forwarded to OCO on the Business Opportunity Conference held in Kansas City, Missouri, on 19 January 1962.

The Public Information Officer cooperated with Major Tom Hamrick, Industrial Liaison Officer, Mid West Area, throughout the reporting period in setting up conferences with top management of large business firms in the St. Louis area.

The Public Information Officer served as a member of the Publicity Committee and the Committee for Static Display for Armed Forces Week in St. Louis, 14-19 May 1962.

The Nike-Zeus Missile has been obtained for display in the St. Louis area during the period 10-22 August 1962. It is planned to exhibit the missile at a number of shopping centers in highly populated areas